

Dana Moolani

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Professional Experience

Oaktree Capital Management

Vice President – Accounting and Finance, Closed-end Funds

New York, New York (April 2013 – Present)

Los Angeles, California (April 2010 – April 2013)

- Fundraising, Marketing and Client Relations
 - Manage a team of two analysts responsible for liaising with and educating current and prospective clients / investment consultants on key Fund terms (i.e., performance metrics, reporting regulations, fund structures, etc.)
 - Train Client Services and Marketing teams on key concepts such as calculation of performance metrics, Fund waterfalls, and Fund financial statement analysis
 - Review and approve investor communication materials, including capital calls, monthly updates and Fund financial statements
 - Team up with Marketing and Legal to structure new fund offerings (e.g., fee structure, entity structure and allocation provisions) and coordinate the development of key sections of a Fund's Private Placement Memorandum and investor presentations during fundraising periods (e.g., investment performance)
 - Review and approve the economic terms in key Fund documents, including the allocation of profit and losses, carried interest and management fees
- Portfolio Analysis & Reporting
 - Model Fund and investment performance to be included in financial statements, marketing materials and LP presentations
 - Build Fund waterfall models to calculate return of capital, preferred return distributions, and splits of any remaining profits
- Accounting and Investment Support
 - Manage a team of fund accountants and oversee eight Funds, with investment strategies focused on distressed credit, emerging markets, private equity and special situation investments
 - Manage the monthly and quarterly financial statement closing process for each Fund including pricing, management fee and expense accrual calculations, reconciling portfolio data, and calculating and compiling estimated returns
 - Provide support to Investment Professionals and Legal during the acquisition period for new investments (e.g., appropriate tracking and recording of transactions, reorganizations and transaction funding)
 - Assess and propose process and systems enhancements (e.g., Investran, Advent Geneva/World Investor, ARC and Salesforce) and subsequently lead the conversion and implementation of these new processes and systems, which improves accuracy of financial information, streamlines financial reporting and enforces compliance amongst the Funds
 - Define departmental objectives, and develop short term and long-range plans and projects for the Group

The Blackstone Group (Blackstone Real Estate Partners)

Accounting Manager – Finance

New York, New York

May 2006 – April 2010

- Marketing and Client Relations
 - Supported Investor Relations including preparing LP Annual Meeting presentations, financial modeling, performance memos and additional ad-hoc requests
 - Tracked investment activity of the Funds, including capital calls, distributions and management fees
- Portfolio Analysis & Reporting
 - Reviewed changes in cash flow assumptions, market comps, debt service coverage ratios, sensitivity tables and other metrics to ensure investments were in line with the Fund's valuation policies
 - Analyzed foreign currency exchange transactions to ensure investments were properly marked-to-market
 - Prepared sensitivity analyses, projections and forecasts across all real estate funds, both domestic and international
 - Produced a flash earnings report for the Firm's management in order to calculate the promote impact from asset valuations
 - Calculated the quarterly and cumulative currency impact on investments
 - Compiled the quarterly valuation book, Audit Committee presentation and other statistical reports requested by Management
- Accounting and Investment Support
 - Supervised 3 to 4 fund accountants in their daily responsibilities for maintaining the books and records of the Funds
 - Coordinated and reviewed quarterly and year-end financial statements for a multi-currency real estate opportunity fund
 - Acted as a liaison between Fund Accounting and Corporate during the Blackstone IPO (April, 2007), including review of the S-1 to ensure accuracy and appropriate representation of Fund performance
 - Collaborated in the development and implementation of a new valuation / asset management reporting system (PCRS), which tracks dynamic data, and automatically generates reports used for valuations as well as investor reporting
 - Assisted in the quarterly valuation process by acting as a liaison between asset management and the finance group, in order to collect and analyze the underlying support and assumptions for each investment's discounted cash flow model

Ernst & Young, LLP

Assurance and Advisory Business Service – Real Estate / Financial Service Group

McLean, Virginia

October 2003 – May 2006

Senior Accountant

- Served companies operating in the real estate and hospitality industries including two SEC registrants (one a Fortune 1000 company)
- Planned and executed all aspects of a financial statement audit, including quarterly and annual filings with the Securities and Exchange Commission, audit testing strategies, review of internal controls, preparation of financial statements and the preparation of management recommendation letters focusing on improved operating effectiveness
- Analyzed bond models for CMBS assets to gain an understanding of differences in cash flows and value within each bond tranche
- Reviewed cash flow projections and assumptions used in the client's fair value models and evaluated them for the audit of Level III assets
- Supervised less experienced team members and contributed to their development related to technical issues, auditing techniques and documentation standards

Education

Certified Public Accountant (CPA)

Inactive

The George Washington University School of Business

Washington, DC

Masters of Accountancy

September 2002 – May 2003

- GWSB Merit Based Scholarship
- Cumulative GPA: 3.9 (Graduated with honors distinction)

Florida State University

Tallahassee, Florida

Bachelors of Science / Accounting

August 1998 – April 2002

- Cumulative GPA: 3.8 (Magna cum laude)

Honor and Affiliations

- **American Institute of Certified Public Accountants**
- **Beta Gamma Sigma:** Business honor society recognizing students that graduated in the top 10% of their class
- **The National Society of Collegiate Scholars:** Honors organization that recognizes and elevates high achievers on the basis of scholarship, leadership and service
- **Golden Key International Honor Society:** Honors organization that recognizes high-achieving students in the top 15% of their class